



Memorandum

To: EMS System Coordinators
EMS Medical Directors

From: Bobby VanBebber MSN, RN
Division Chief, Emergency Medical Services & Highway Safety

Date: July 12, 2023

RE: EMS Rule Clarification

It has come to my attention that there may be confusion on Section 515.330, g, 7 which reads:

7) Develop a policy to ensure that patient care reports are filed or either faxed or dropped off at the receiving hospital within 2 hours of patient being brought to the receiving hospital;

This section refers to those systems that allow a short form to be used by EMS providers. When a short form is used, a specific set of minimum data elements that are outlined in 515.330 g. 6 will be left at the receiving hospital. A full PCR will need to be completed and either faxed or dropped off within 2 hours of that receiving facility.

For those systems that do not use a short form, the providers are required to complete a PCR prior to leaving the receiving hospital. Please refer to Section 515.350 a.1 that states the following:

- a) A patient care run report shall be completed by each Illinois-licensed transport vehicle service provider for every inter-hospital transport and pre-hospital emergency call, regardless of the ultimate outcome or disposition of the call.
 - 1) One patient care report shall be provided (paper or electronic) to the receiving hospital emergency department or health care facility before leaving this facility.

I hope this clarifies any confusion about submission of PCRs

As you are aware, letters of participation need to be updated. We are in the process of revising the letters to reflect the new rules and regulations. We will distribute them, once finalized

If you have further questions, please contact either your Regional EMSC or me at Robert.VanBebber2@illinois.gov

Cc: Regionals EMSC
Jack Fleearty
Leslee Stein-Spencer